



偉 通 註 冊 有 限 公 司

**VICTON REGISTRATIONS LIMITED**

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成立香港公司收費表

**Incorporation Hong Kong Company Fee Schedule**  
**Effect from 1 April 2019**

<div> <div>- 公司註冊 Company Incorporation</div> <div>\$3,200-</div> </div> <div> <div>- 秘書服務 Secretarial Service</div> <div>(首次文件費用) (Prepare First Set Document)</div> <div>\$3,000-</div> </div> <div> <div>- 商業登記費 Business Registration Fee #</div> <div>(政府費用) (Government Fee)</div> <div>\$250- #</div> </div> <div>#Effect from 1 April 2019</div>		<div>HK\$ 6,450</div>
<div>成立要求</div> <div>Requirement</div>	<div>最少 1 位個人董事 (任何國籍人士) At least one individual Director (Any Country)</div> <div>最少 1 位股東 (任何國籍人士) At least one Shareholder ( Any Country)</div> <div>1 位公司秘書 (必須是香港註冊有限公司或香港人*)</div> <div>At lease one Company Secretary (must be Hong Kong Company or Citizen)</div> <div>公司註冊地址必須位於香港</div> <div>Company Registered Office must be situate at Hong Kong</div> <div>*若董事及股東為同一人，該董事/股東不可兼任秘書</div> <div>*If Sole Director and Sole Shareholder is same person, that Director/Shareholder can not act as Company Secretary</div>	
<div>服務內容</div> <div>Services</div> <div>Provide</div>	<div>申辦有限公司註冊證書 Apply the Certificate of Incorporation</div> <div>申請商業登記證 Apply the Business Registration</div> <div>申報股東，董事，秘書及註冊辦事處資料到香港公司註冊處</div> <div>Report the Shareholder, Director and Company Secretary information to Hong Kong Companies Registry</div> <div>10 冊公司組織細則</div> <div>10 Copies of Article of Association</div> <div>2 個原子圖章 (銀行支票圖章及小圓圖章)</div> <div>Two per-ink Stamp ( Signature stamp and small round stamp)</div> <div>1 個金屬鋼印鑑</div> <div>One Common Seal</div> <div>法定之股東，董事，秘書及會議記錄冊</div>	

	<b>Statutory Record Book</b>
	<b>20 頁公司股票</b>
	<b>20's Share Certificate</b>
	<b>轉讓文件及買賣合約（現成有限公司適用）</b>
	<b>Bought &amp; Sold Note and Transfer Form (for Ready-made Companies)</b>
	<b>1 個文件檔案夾（存放上述文件及物品之用）</b>
	<b>One Company Kit File</b>

秘書費用 Secretary Service	本公司出任秘書，每年收取費用 HK \$3,500.- *
	<b>We provide Company Secretary in HK\$ 3,500/per year</b>
	服務內容包括 <b>Services included:</b>
	更改或轉讓股份 <b>Transfer of Share</b>
	制作會議紀錄，更改公司名稱及地址 <b>Prepare Minute, Change of Company Name and Registered Office</b>
	更新/更改董事資料，更改及呈報公司註冊文件 <b>Prepare and filing documents to the Companies Registry of change of Director</b>
	呈報年度周年申報表 <b>Filing Annual Return</b>
	* 如果由本公司擔任公司秘書，在服務年內，客人只需支付相關的厘印費及政府收費。 <b>All the Government fee not include in our services charge</b>

指定代表 # Designated Representative #	本公司提供指定代表服務，每年收取費用 HK\$ 1,000.00 <b>We provide Designated Representative Services in HK\$ 1,000.00 per year</b> # 此服務只提供已委任我們為公司秘書的客戶 <b>#Offer is valid for appointing us as Company Secretary only</b>
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公司註冊 地址費用 Registered Office Services	本公司提供註冊地址服務，每年收取費用 HK\$ 3,500.00 <b>We provide Company Registered Office Services in HK\$ 3,500.00 per year</b> 代收該公司名義的一切信件 <b>Receive all letters of said Company</b>
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